

Fiscal Year

Start Year

2025

—

End Year

2026

***Housing Authority Budget of:
Linden Housing Authority***

State Filing Year

2026

For the Period:

October 1, 2025

to

September 30, 2026

Lindenhousingauthority.org

Housing Authority Web Address



Division of Local Government Services

**2026 HOUSING AUTHORITY BUDGET
CERTIFICATION SECTION**

2026

Linden Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: October 01, 2025 to September 30, 2026

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

2026 PREPARER'S CERTIFICATION

Linden Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: October 01, 2025 to September 30, 2026

It is hereby certified that the Housing Authority Budget, including the Annual Budget and the Capital annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	
Name:	Peter J Polcari, CPA
Title:	Fee Accountant
Address:	216 Sollas Court, Ridgewood, NJ 07450
Phone Number:	201-650-0618
Fax Number:	973-831-6972
E-mail Address:	polcarifamily@aol.com

HOUSING AUTHORITY INTERNET WEBSITE CERTIFICATION

Housing Authority's Web Address:	Lindenhousingauthority.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Annual Comprehensive Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Dr. Marlana Berghammer
Title of Officer Certifying Compliance: Executive Director
Signature: _____

2026 APPROVAL CERTIFICATION

Linden Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: October 01, 2025 to September 30, 2026

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Linden Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on July 9, 2025.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	
Name:	Dr. Marlana Berghammer
Title:	Executive Director
Address:	1601 Dill Avenue, Linden, NJ 07036
Phone Number:	908-298-3820
Fax Number:	908-298-6990
E-mail Address:	mberghammer@lindenha.org

2026 HOUSING AUTHORITY BUDGET RESOLUTION

Linden Housing Authority

FISCAL YEAR: October 01, 2025 to September 30, 2026

WHEREAS, the Annual Budget for Linden Housing Authority for the fiscal year beginning October 01, 2025 and ending September 30, 2026 has been presented before the governing body of the Linden Housing Authority at its open public meeting of July 9, 2025; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,838,322.00, Total Appropriations including any Accumulated Deficit, if any, of \$6,751,416.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$62,229.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Linden Housing Authority, at an open public meeting held on July 9, 2025 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Linden Housing Authority for the fiscal year beginning October 01, 2025 and ending September 30, 2026, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Linden Housing Authority will consider the Annual Budget and Capital Budget/Program for Adoption on September 10, 2025.

(Secretary’s Signature)

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Sheri Humphrey, Chairperson				
Danie Orelie, Vice Chairperson				
Gary Manuzza				
Peter Matlosz				
Joseph Infante				
Sharon Bacot				
Yvonne Boyd				

2026 ADOPTION CERTIFICATION

Linden Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: October 01, 2025 to September 30, 2026

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true the Budget adopted by the governing body of the Linden Housing Authority, pursuant to N.J.A.C 5:31-2.3, on September 10, 2025.

Officer’s Signature:			
Name:	Dr. Marlena Berghammer		
Title:	Executive Director		
Address:	1601 Dill Avenue, Linden, NJ 07036		
Phone Number:	908-298-3820	Fax:	908-298-6990
E-mail address:	mberghammer@lindenha.org		

2026 ADOPTED BUDGET RESOLUTION

Linden Housing Authority

FISCAL YEAR: October 01, 2025 to September 30, 2026

WHEREAS, the Annual Budget and Capital Budget/Program for the Linden Housing Authority for the fiscal year beginning October 01, 2025 and ending September 30, 2026 has been presented for adoption before the governing body of the Linden Housing Authority at its open public meeting of September 10, 2025; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$6,838,322.00, Total Appropriations, including any Accumulated Deficit, if any, of \$6,751,416.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$62,229.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Linden Housing Authority at an open public meeting held on September 10, 2025 that the Annual Budget and Capital Budget/Program of the Linden Housing Authority for the fiscal year beginning October 01, 2025 and ending September 30, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary’s Signature)

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Sheri Humphrey, Chairperson				
Danie Orelie, Vice Chairperson				
Gary Manuzza				
Peter Matlosz				
Joseph Infante				
Sharon Bacot				
Yvonne Boyd				

**2026 HOUSING AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2026 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

Linden Housing Authority

FISCAL YEAR: October 01, 2025 to September 30, 2026

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2025 proposed Annual Budget and make comparison to the Fiscal Year 2024 adopted budget for each Revenue and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

The 9/30/26 Proposed Budget is significantly different from the FYE 9/30/25 Adopted Budget as the HA will no longer be acting as managing agent for one of the other properties and will no longer be receiving the ROSS Grant. As a result, there are major variances from the prior adopted budget. The Voucher Program has increased the rents and, therefore, also has some major variances. On the Revenue side, HUD Contributions for the Voucher Program are expected to increase as the HAP payments rise due to the higher rents being allowed. ROSS Grant Income is decreasing to zero due to the elimination of that program as mentioned above. Capital Funds used for operations is decreasing so that more of the funds can be used for capital improvements. Interest income is also decreasing due to lower interest rates and less funds being available to invest. In order to make up for the deficiencies, the HA is expecting to receive a donation from the City of Linden. Salaries for all categories are expected to decrease due to the elimination of positions that will be required as a result of duties related to the previous managing agent duties. Fringe Benefits, however, are still expected to rise due to another significant increase in the health benefits and pension requirements. The HA expects a decrease in legal fees as the fees related to the separation of managing agent duties comes to an end. Training and Travel are expected to rise as the new director and commissioners take the required courses. Protective Service Costs are rising due to increased police protection during the off hours. Insurance costs are increasing nationwide and that is reflected in the budget as well. The PILOT payment is increasing with the increased rents expected. Collection losses should decrease as the HA strives to keep tenants current. HAP payments are expected to rise due to the increased rents allowed to landlords. The HA is undergoing significant administrative changes, but is committed to working within the budget restraints during the transitional period.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital/Program

The local and regional economies are currently in a state of flux due to inflation in various sectors of the economy and the unknown factors that come with a new Federal Administration. In the past, HUD has provided additional subsidies to assist in hardships encountered by the Housing Authority. It is expected that subsidies will be enough to cover the costs associated with the proposed budget and that HUD will continue to provide assistance should the HA struggle to maintain and provide assistance to our tenants.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.). If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Housing Authority does not anticipate utilizing Unrestricted Net Position to fund the 2025-2026 Budget. Rather, it is expected that the HA will be able to increase its' Operating Reserves as a result of the efforts and plans put forth by the Board. As mentioned above, the Board has taken a number of actions that are expected to increase the operating efficiency of the Housing Authority while still striving to meet the goal of providing decent, safe, and affordable housing to the tenant population it serves.

2026 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

Linden Housing Authority

FISCAL YEAR: October 01, 2025 to September 30, 2026

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as PILOT payments, or a shared service and explain the reason for the transfer. Housing Authorities cannot transfer Unrestricted Net Position.

The Housing Authority will not make any transfers to any other localities as a budget subsidy. However, the HA is budgeting to make a PILOT payment to the City of Linden as required by the cooperation agreement. The payment will be made directly from tenant rents collected and operating subsidies provided by HUD.

5. The proposed budget must not reflect an anticipated deficit from 2025 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The Authority has an Unrestricted Net Deficit of \$4,240,362 at September 30, 2024 per the Audited REAC submission. The deficit is strictly the result of GASB 45 and GASB 68 requiring the Authority to record unfunded pension liabilities and other post-employment benefits. If and when those liabilities are required to be paid it would be over a longer time frame (most likely 15 years) and the Authority would be required to obtain additional funding from HUD or some other source (possibly loans) in order to pay those liabilities. It would also be able to use a portion of non-federal funds should the need arise.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report.

HOUSING AUTHORITY CONTACT INFORMATION

2026

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Linden Housing Authority		
Federal ID Number:	22-1837362		
Address:	1601 Dill Avenue		
City, State, Zip:	Linden	NJ 07036	
Phone: (ext.)	908-298-3820	Fax:	908-298-6990

Preparer's Name:	Peter J Polcari, CPA		
Preparer's Address:	216 Sosillas court		
City, State, Zip:	Ridgewood	NJ	07450
Phone: (ext.)	201-650-0618	Fax:	973-831-6972
E-mail:	polcarifamily@aol.com		

Chief Executive Officer*	Dr. Marlena Berghammer		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	908-298-3820	Fax:	908-298-6990
E-mail:	mberghammer@lindenha.org		

Chief Financial Officer*	Gary Belcher		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	908-298-3820	Fax:	908-298-6990
E-mail:	gbelcher@lindenha.org		

Name of Auditor:	Anthony Giampaolo, CPA		
Name of Firm:	Giampaolo & Associates		
Address:	467 Middletown-Lincroft Road		
City, State, Zip:	Lincroft	NJ	07738
Phone: (ext.)	732-842-4550	Fax:	732-842-4551
E-mail:	tony@hpgnj.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

Linden Housing Authority

FISCAL YEAR: October 01, 2025 to September 30, 2026

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

23

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$1,232,180.00

3. Provide the number of regular voting members of the governing body:

7

(5 or 7 per State statute)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

6. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current of former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

7. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

8. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

Page N-3

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

(CONTINUED)

Linden Housing Authority

FISCAL YEAR: October 01, 2025 to September 30, 2026

9. Did the Authority pay for meals or catering during the current fiscal year? Yes

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

10. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4? Yes

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No
No
No
No
No
No
No
No
No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

12. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

13. Did the Authority make any payments to current or former commissioners or employees for severance or termination? No

If "yes", provide explanation, including amount paid.

14. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No

If "yes", provide explanation including amount paid.

15. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

**HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE
(CONTINUED)**

Linden Housing Authority

FISCAL YEAR: October 01, 2025 to September 30, 2026

16. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

17. Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

18. Has the Authority been deemed "troubled" by the Department of Housing and Urban Development?

If "yes", attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

**HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE
(CONTINUED)**

Linden Housing Authority

FISCAL YEAR: October 01, 2025 to September 30, 2026

Use the space below to provide clarification for any Questionnaire responses.

Question 8: Salaries are arrived at based on salary comparisons at the time of hiring and then annual reviews are done by te commissioners (for the executive director), the executive director (for department heads), and department heads (for staff reporting to them). An annual increase is usually agreed upon "across the board" for the staff, with the executive director having flexibility to adjust the percentage downward b ased on reviews. In the case of the executive director and deputy director, an employment contract is entered into. In addition, the housing authority recently hired a human resource firm which completed a salary review and evaluation of all positions and salaries. that report will be used as a guide to make future adjustments.

Question 9: During the current fiscal year the HA paid \$2,105 for a Thanksgiving dinner for the rersidents, \$2,087 for a holiday dinner for the residents, \$1,571 for a Black History Month dinner, \$847 for a St. Patrick's Day dinner for the residents and \$111 for a joint tenant/student picnic at the end of the schhol year. These payments were made using non-federal funds.

Question 10: During the Current fiscal year the HA paid \$425 for commissioner travel to conferesnces and courses related to attending the rerquired commissioner training courses.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Linden Housing Authority

FISCAL YEAR: October 01, 2025 to September 30, 2026

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets
a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

33
34
35

22

35

Total:

[illegible]

Page N-4 (2)

If no health benefits, check this box: ☐

Schedule of Health Benefits - Detailed Cost Analysis
Linden Housing Authority
For the Period: October 01, 2025 to September 30, 2026

		# of Covered	Members		Annual Cost		Total Cost		# of Covered	Members		Annual Cost per		Total Current		\$ Increase	% Increase				
		(Medical & Rx)	Proposed	Employee	Proposed Budget	Proposed Budget	Estimate	Estimate	(Medical & Rx)	Current Year	Employee Current	Year	Year Cost	Year Cost	(Decrease)	(Decrease)					
Active Employees - Health Benefits - Annual Cost																					
Single Coverage	2		18,984.00				37,968.00		4		10,182.00		40,728.00		(2,760.00)	-6.8%					
Parent & Child	2		36,359.00				72,718.00		1		28,528.00		28,528.00		44,190.00	154.9%					
Employee & Spouse (or Partner)	1		41,017.00				41,017.00		2		32,881.00		65,762.00		(24,745.00)	-37.6%					
Family	3		45,015.00				135,045.00		3		27,459.00		82,377.00		52,668.00	63.9%					
Employee Cost Sharing Contribution (enter as negative -)							(48,689.00)						(48,043.00)		(646.00)	1.3%					
Subtotal	8						238,059.00		10				169,352.00		68,707.00	40.6%					
Commissioners - Health Benefits - Annual Cost																					
Single Coverage							-						-		-	-					
Parent & Child							-						-		-	-					
Employee & Spouse (or Partner)							-						-		-	-					
Family							-						-		-	-					
Employee Cost Sharing Contribution (enter as negative -)							-						-		-	-					
Subtotal							-						-		-	-					
Retirees - Health Benefits - Annual Cost																					
Single Coverage	1		6,217.00				6,217.00		1		9,310.00		9,310.00		(3,093.00)	-33.2%					
Parent & Child							-						-		-	-					
Employee & Spouse (or Partner)	1		12,434.00				12,434.00		1		9,456.00		9,456.00		2,978.00	31.5%					
Family							-						-		-	-					
Employee Cost Sharing Contribution (enter as negative -)							-						-		-	-					
Subtotal	2						18,651.00		2				18,766.00		(115.00)	-0.6%					
GRAND TOTAL																					
	10						256,710.00		12				188,118.00		68,592.00	36.5%					
Is medical coverage provided by the SHBP (Yes or No)?																					
Is prescription drug coverage provided by the SHBP (Yes or No)?																					
<table><tr><td>Yes</td><td>Yes</td></tr><tr><td>Yes</td><td>Yes</td></tr></table>																		Yes	Yes	Yes	Yes
Yes	Yes																				
Yes	Yes																				

**Linden Housing Authority
ACCUMULATED ABSENCE LIABILITY**

[illegible]

Linden Housing Authority

[illegible]

**2026 HOUSING AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Linden Housing Authority
For the Period: October 01, 2025 to September 30, 2026

	FY 2026 Proposed Budget					FY 2025 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher		Total All Operations	Total All Operations	All Operations		
			Other Programs						
REVENUES									
Total Operating Revenues	\$ 1,925,790	\$ -	\$ 4,726,862	\$ 10,452	\$ 6,663,104	\$ 5,766,198	\$ 896,906		15.6%
Total Non-Operating Revenues	170,918	-	4,300	-	175,218	275,801	(100,583)		-36.5%
Total Anticipated Revenues	2,096,708	-	4,731,162	10,452	6,838,322	6,041,999	796,323		13.2%
APPROPRIATIONS									
Total Administration	703,640	-	435,709	-	1,139,349	1,237,935	(98,586)		-8.0%
Total Cost of Providing Services	1,336,056	-	4,276,011	-	5,612,067	4,781,825	830,242		17.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-		#DIV/0!
Total Operating Appropriations	2,039,696	-	4,711,720	-	6,751,416	6,019,760	731,656		12.2%
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-		#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-		#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-		#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-		#DIV/0!
Total Appropriations and Accumulated Deficit	2,039,696	-	4,711,720	-	6,751,416	6,019,760	731,656		12.2%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-		#DIV/0!
Net Total Appropriations	2,039,696	-	4,711,720	-	6,751,416	6,019,760	731,656		12.2%
ANTICIPATED SURPLUS (DEFICIT)	\$ 57,012	\$ -	\$ 19,442	\$ 10,452	\$ 86,906	\$ 22,239	\$ 64,667		290.8%

Linden Housing Authority
For the Period: October 01, 2025 to September 30, 2026

Page F-2

Prior Year Adopted Revenue Schedule

Linden Housing Authority

FY 2025 Adopted Budget[illegible]

Appropriations Schedule

Linden Housing Authority
For the Period: October 01, 2025 to September 30, 2026

	FY 2026 Proposed Budget					FY 2025 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS								
Administration								
Salary & Wages	216,000	-	178,563	-	\$ 394,563	\$ 430,502	\$ (35,939)	-8.3%
Fringe Benefits	243,895	-	108,701	-	352,596	266,188	86,408	32.5%
Legal	48,000	-	48,000	-	96,000	243,000	(147,000)	-60.5%
Staff Training	10,225	-	1,000	-	11,225	9,475	1,750	18.5%
Travel	7,470	-	1,810	-	9,280	6,810	2,470	36.3%
Accounting Fees	45,360	-	20,160	-	65,520	62,400	3,120	5.0%
Auditing Fees	6,975	-	6,975	-	13,950	14,500	(550)	-3.8%
Miscellaneous Administration*	125,715	-	70,500	-	196,215	205,060	(8,845)	-4.3%
Total Administration	703,640	-	435,709	-	1,139,349	1,237,935	(98,586)	-8.0%
Cost of Providing Services								
Salary & Wages - Tenant Services	80,000	-	-	-	80,000	95,160	(15,160)	-15.9%
Salary & Wages - Maintenance & Operation	91,560	-	-	-	91,560	149,440	(57,880)	-38.7%
Salary & Wages - Protective Services	-	-	-	-	-	-	-	#DIV/0!
Salary & Wages - Utility Labor	12,062	-	-	-	12,062	49,815	(37,753)	-75.8%
Fringe Benefits	207,762	-	-	-	207,762	154,929	52,833	34.1%
Tenant Services	5,000	-	-	-	5,000	5,000	-	0.0%
Utilities	352,657	-	-	-	352,657	360,039	(7,382)	-2.1%
Maintenance & Operation	203,375	-	-	-	203,375	187,590	15,785	8.4%
Protective Services	84,000	-	-	-	84,000	61,390	22,610	36.8%
Insurance	188,001	-	5,575	-	193,576	174,127	19,449	11.2%
Payment in Lieu of Taxes (PILOT)	60,639	-	-	-	60,639	53,474	7,165	13.4%
Terminal Leave Payments	-	-	-	-	-	-	-	#DIV/0!
Collection Losses	1,000	-	-	-	1,000	5,000	(4,000)	-80.0%
Other General Expense	-	-	25,040	-	25,040	22,890	2,150	9.4%
Rents	-	-	4,245,396	-	4,245,396	3,412,971	832,425	24.4%
Extraordinary Maintenance	-	-	-	-	-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment	50,000	-	-	-	50,000	50,000	-	0.0%
Property Betterment/Additions	-	-	-	-	-	-	-	#DIV/0!
Miscellaneous COPS*	-	-	-	-	-	-	-	#DIV/0!
Total Cost of Providing Services	1,336,056	-	4,276,011	-	5,612,067	4,781,825	830,242	17.4%
Total-Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	2,039,696	-	4,711,720	-	6,751,416	6,019,760	731,656	12.2%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve					-	-	-	#DIV/0!
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	2,039,696	-	4,711,720	-	6,751,416	6,019,760	731,656	12.2%
ACCUMULATED DEFICIT								
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT					-	-	-	#DIV/0!
DEFICIT	2,039,696	-	4,711,720	-	6,751,416	6,019,760	731,656	12.2%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation	-	-	-	-	-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 2,039,696	\$ -	\$ 4,711,720	\$ -	\$ 6,751,416	\$ 6,019,760	\$ 731,656	12.2%
* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.								
5% of Total Operating Appropriations	\$ 101,984.80	\$ -	\$ 235,586.00	\$ -	\$ 337,570.80			

Linden Housing Authority

For the Period: October 01, 2025 to September 30, 2026

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

[illegible]

Prior Year Adopted Appropriations Schedule

Linden Housing Authority

FY 2025 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 246,910	\$ -	\$ 183,592	\$ -	\$ 430,502
Fringe Benefits	131,976	-	134,212	-	266,188
Legal	231,000	-	12,000	-	243,000
Staff Training	8,475	-	1,000	-	9,475
Travel	5,000	-	1,810	-	6,810
Accounting Fees	43,200	-	19,200	-	62,400
Auditing Fees	7,250	-	7,250	-	14,500
Miscellaneous Administration*	118,035	-	87,025	-	205,060
Total Administration	791,846	-	446,089	-	1,237,935
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	95,160	-	-	-	95,160
Salary & Wages - Maintenance & Operation	149,440	-	-	-	149,440
Salary & Wages - Protective Services	-	-	-	-	-
Salary & Wages - Utility Labor	49,815	-	-	-	49,815
Fringe Benefits	154,929	-	-	-	154,929
Tenant Services	5,000	-	-	-	5,000
Utilities	360,039	-	-	-	360,039
Maintenance & Operation	187,590	-	-	-	187,590
Protective Services	61,390	-	-	-	61,390
Insurance	166,123	-	8,004	-	174,127
Payment in Lieu of Taxes (PILOT)	53,474	-	-	-	53,474
Terminal Leave Payments	-	-	-	-	-
Collection Losses	5,000	-	-	-	5,000
Other General Expense	-	-	22,890	-	22,890
Rents	-	-	3,412,971	-	3,412,971
Extraordinary Maintenance	-	-	-	-	-
Replacement of Non-Expendible Equipment	50,000	-	-	-	50,000
Property Betterment/Additions	-	-	-	-	-
Miscellaneous COPS*	-	-	-	-	-
Total Cost of Providing Services	1,337,960	-	3,443,865	-	4,781,825
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Total Operating Appropriations	2,129,806	-	3,889,954	-	6,019,760
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	2,129,806	-	3,889,954	-	6,019,760
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,129,806	-	3,889,954	-	6,019,760
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 2,129,806	\$ -	\$ 3,889,954	\$ -	\$ 6,019,760

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 106,490.30	\$ -	\$ 194,497.70	\$ -	\$ 300,988.00
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Linden Housing Authority

For the Period: October 01, 2025 to September 30, 2026

Use the space below to provide further detail of any Appropriations listed on "F-5 Prior Year Appropriations (Adopted)"

[illegible]

BUDGET WORKSHEET
INCOME & EXPENSE PROJECTIONS
FISCAL YEAR ENDING 9/30/26

HOUSING CHOICE VOUCHER PROGRAM

HAP Subsidy	April 2024 \$353,783 X 12 months	\$	4,245,396
Administrative Fee Subsidy	April 2024 \$37,740 X 12 months X 1.03		466,466
Portable Admin Fee Income			-
Fraud Recovery			15,000
Interest Income			4,300
Total Income			4,731,162
Section 8 HCV Salaries			178,563
Section 8 HCV Benefits			108,701
Operating Expenses			109,295
Management Consulting Services			12,000
Inspection Services			27,150
Insurance			5,575
Portable Admin Fee Expense			25,040
Total Opoerating Expenses			466,324
Housing Assistance Payments			4,245,396
Total Expenses			4,711,720
Net Income/(oss)			19,442
Unrestricted Net Assets Used to Fund Loss			-
Net Income/(Loss) After Net Assets Used			19,442

To Calculate the Administrative Fees:
April has 311 units leased out of 362 total units.
The Column A Rate (used for the first 7,200 unit months leased) is \$124.88.
Current proration rate is 97.167% so the Administrative Fee Rate expected is \$121.35 per unit.
\$121.35 X 311 units leased = \$37,739.85 per month X 1.03

Linden Housing Authority

Use the space below to provide further detail of any Appropriations listed on "F-5 Prior Year Appropriations (Adopted)"

[illegible]

Debt Service Schedule - Principal

Linden Housing Authority

If authority has no debt check this box: ☒

	Date of Local Finance Board Approval	Fiscal Year Ending in							Total Principal Outstanding
		2025 (Adopted Budget)	2026 (Proposed Budget)	2027	2028	2029	2030	2031	Thereafter
TOTAL PRINCIPAL									
LESS: HUD SUBSIDY									
NET PRINCIPAL									

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

If no rating, type "Not Applicable".

Debt Service Schedule - Interest

Linden Housing Authority

If authority has no debt check this box: ☒

	Fiscal Year Ending in							Total Interest Payments Outstanding	
	2025 (Adopted Budget)	2026 (Proposed Budget)	2027	2028	2029	2030	2031		Thereafter
TOTAL INTEREST	-	-		-	-	-	-	-	-
LESS: HUD SUBSIDY									
NET INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Net Position Reconciliation

Linden Housing Authority
For the Period: October 01, 2025 to September 30, 2026

FY 2026 Proposed Budget

	Public Housing		Housing		Total All	
	Management	Section 8	Voucher	Other Programs	Operations	
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ (3,037,967.00)	\$ -	\$ (149,335)	\$ 382,550	\$ (2,804,752)	
Less: Invested in Capital Assets, Net of Related Debt (1)	1,304,484	-	-	-	1,304,484	
Less: Restricted for Debt Service Reserve (1)	-	-	-	-	-	
Less: Other Restricted Net Position (1)	-	-	131,126	-	131,126	
Total Unrestricted Net Position (1)	(4,342,451)	-	(280,461)	382,550	(4,240,362)	
Less: Designated for Non-Operating Improvements & Repairs	-	-	-	-	-	
Less: Designated for Rate Stabilization	-	-	-	-	-	
Less: Other Designated by Resolution	-	-	-	-	-	
Plus: Accrued Unfunded Pension Liability (1)	2,550,987	-	283,444	-	2,834,431	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	3,978,639	-	4,420,171	-	8,398,810	
Plus: Estimated Income (Loss) on Current Year Operations (2)	9,977	-	1,282	10,980	22,239	
Plus: Other Adjustments (attach schedule)	-	-	-	-	-	
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	2,197,152	-	4,424,436	393,530	7,015,118	
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	
Appropriation to Municipality/County (3)	-	-	-	-	-	
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-	
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ 2,197,152	\$ -	\$ 4,424,436	\$ 393,530	\$ 7,015,118	

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 101,985 \$ - \$ 235,586 \$ - \$ 337,571
(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2026

Linden Housing Authority

(Housing Authority Name)

**2026 HOUSING AUTHORITY
CAPITAL BUDGET / PROGRAM**

2026 CERTIFICATION OF
AUTHORITY CAPITAL BUDGET / PROGRAM

Linden Housing Authority
(Housing Authority Name)

Fiscal Year: October 01, 2025 to September 30, 2026

Place an "X" in the box for the applicable statement below:

☒ It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Linden Housing Authority, on June 25, 2025.

☐ It is hereby certified that the governing body of the Linden Housing Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Linden Housing Authority, for the following reason(s):

Officer's Signature:	
Name:	Dr. Marlena Berghammer
Title:	Executive Director
Address:	1601 Dill Avenue, Linden, NJ 07036
Phone Number:	908-298-3820
Fax Number:	908-298-6990
E-mail Address:	mberghammer@lindenha.org

2026 CAPITAL BUDGET/PROGRAM MESSAGE

Linden Housing Authority

Fiscal Year: October 01, 2025 to September 30, 2026

Answer all questions below using the space provided.

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend fund. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for the purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these projects?

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

3. Has a long-term (5 years or more) infrastructure needs and other capital items (vehicles, equipment) needs assessment been prepared?

4. If amounts are on Page CB-3 in the column "Debt Authorizations", indicate the primary source of funding the debt service for the Debt Authorizations (example - HUD).

N/A - The Authority does not carry any debt and pays for Capital Projects with CFP Funding.

5. Have the current capital projects been reviewed and approved by HUD?

Provide additional documentation as necessary.

Proposed Capital Budget

Linden Housing Authority
For the Period: October 01, 2025 to September 30, 2026

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Public Housing Management						
Intercom Repairs	\$ 20,000	\$ 20,000				
Trash chutes, Laundry, Office	42,229	42,229				
Parking Alots & Foot Bridge	-					
Apartment Renovations	-					
Total	62,229	-	-	-	62,229	-
Section 8						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Housing Voucher						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Other Programs						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 62,229	\$ -	\$ -	\$ -	\$ 62,229	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Linden Housing Authority
For the Period: October 01, 2025 to September 30, 2026

Fiscal Year Beginning in							
	Estimated Total	Current Budget					
	Cost	Year 2026	2027	2028	2029	2030	2031
Public Housing Management							
Intercom Repairs	\$ 20,000	\$ 20,000					
Trash chutes, Laundry, Office	42,229	42,229					
Parking Alots & Foot Bridge	200,000	-	80,000	120,000			
Apartment Renovations	315,000	-	30,000	30,000	30,000	50,000	175,000
Total	577,229	62,229	110,000	150,000	30,000	50,000	175,000
Section 8							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Housing Voucher							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Other Programs							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 577,229	\$ 62,229	\$ 110,000	\$ 150,000	\$ 30,000	\$ 50,000	\$ 175,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Linden Housing Authority
For the Period: October 01, 2025 to September 30, 2026

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Public Housing Management						
Intercom Repairs	\$ 20,000				\$ 20,000	
Trash chutes, Laundry, Office	42,229				42,229	
Parking Alots & Foot Bridge	200,000				200,000	
Apartment Renovations	315,000				315,000	
Total	577,229	-	-	-	577,229	-
Section 8						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Housing Voucher						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Other Programs						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL	\$ 577,229	\$ -	\$ -	\$ -	\$ 577,229	\$ -
Total 5 Year Plan per CB-4	\$ 577,229					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: _____ Linden Housing Authority _____ Year Ending: _____ September 30, 2024

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

Date

Clerk/Secretary to the Governing Body

Appendix to Budget Document

Operating Budget

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0026 (exp. 10/31/97)

Public reporting burden for this collection of information is estimated to average 116 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0026), Washington, D.C. 20503. Do not send this completed form to either of the above addresses.

a. Type of Submission ☒ Original ☐ Revision No.:		b. Fiscal Year Ending 9-30-26	c. No. of months (check one) ☒ 12 mo. ☐ Other (specify)	d. Type of HUD assisted project(s) 01 ☒ PHA/IHA-Owned Rental Housing 02 ☐ IHA Owned Mutual Help Homeownership 03 ☐ PHA/IHA Leased Rental Housing 04 ☐ PHA/IHA Owned Turnkey III Homeownership 05 ☐ PHA/IHA Leased Homeownership	
e. Name of Public Housing Agency/Indian Housing Authority (PHA/IHA) HOUSING AUTHORITY OF THE CITY OF LINDEN					
f. Address (city, State, zip code) 1601 DILL AVENUE LINDEN, NJ 07036					
g. ACC Number NY-519Y			h. PAS/LOCCS Project No. NJ 066 001 06D		i. HUD Field Office
j. No. of Dwelling Units 200		k. No. of Unit Months Available 2400	m. No. of Projects 2		

Line No.	Acct. No.	Description (1)	Actual Last Fiscal Yr.	☒ Estimates ☐ or Actual Current Budget yr. 9/30/2025	Requested Budget Estimates			
			PUM (2)	PUM (3)	PHA/IHA Estimates		HUD Modifications	
					PUM (4)	Amount (to nearest \$10) (5)	PUM (6)	Amount (to nearest \$10) (7)
Homebuyers Monthly Payments for:								
010	7710	Operating Expense						
020	7712	Earned Home Payments						
030	7714	Nonroutine Maintenance Reserve						
040	Total	Break-Even Amount (sum of lines 010, 020, and 030)						
050	7716	Excess (or deficit) in Break-Even						
060	7790	Homebuyers Monthly Payments - Contra						
Operating Receipts								
070	3110	Dwelling Rental		385.38	396.43	951,432		
080	3120	Excess Utilities		8.20	8.20	19,680		
090	3190	Nondwelling Rental		0.00	0.00	0		
100	Total	Rental Income (sum of lines 070, 080, and 090)		393.58	404.63	971,112		
110	3610	Interest on General Fund Investments		48.92	22.51	54,018		
120	3690	Other Income		26.82	68.18	163,635		
130	Total	Rental Income (sum of lines 100, 110, and 120)		469.32	495.32	1,188,765		
Operating Expenditures - Administration:								
140	4110	Administrative Salaries		102.88	90.00	216,000		
150	4130	Legal Expense		96.25	20.00	48,000		
160	4140	Staff Training		3.53	4.26	10,225		
170	4150	Travel		2.08	3.11	7,470		
180	4170	Accounting Fees		18.00	18.90	45,360		
190	4171	Auditing Fees		3.02	2.91	6,975		
200	4190	Other Administrative Expenses		49.18	52.38	125,715		
210	Total	Administrative Expense (sum of line 140 thru line 200)		274.95	191.56	459,745		
Tenant Services:								
220	4210	Salaries		39.65	33.33	80,000		
230	4220	Recreation, Publications and Other Services		2.08	2.08	5,000		
240	4230	Contract Costs, Training and Other						
250	Total	Tenant Services Expense (sum of lines 220, 230, and 240)		41.73	35.42	85,000		
Utilities:								
260	4310	Water		31.21	36.46	87,507		
270	4320	Electricity		57.75	59.25	142,191		
280	4330	Gas		48.28	37.72	90,531		
290	4340	Fuel		0.00	0.00	0		
300	4350	Labor		20.76	5.03	12,062		
310	4390	Other Utilities Expense		12.78	13.51	32,428		
320	Total	Utilities Expense (sum of line 260 thru line 310)		170.77	151.97	364,719		
				0.00	0.00			

Name of PHA/IHA HOUSING AUTHORITY OF THE CITY OF LINDEN				Fiscal Year Ending 9-30-26				
Line No.	Acct. No.	Description (1)	Actual Last Fiscal Yr.	☒ Estimates ☐ or Actual	HUD Modifications			
			Current Budget Yr.					
			9/30/2025	PUM	Amount (to nearest \$10)	PUM	Amount (to nearest \$10)	
			PUM (2)	PUM (3)	PUM (4)	(5)	(6)	(7)
Ordinary Maintenance and Operation:								
330	4410	Labor		62.27	38.15	91,560		
340	4420	Materials		10.65	16.36	39,260		
350	4430	Contract Costs		67.51	68.38	164,115		
360	Total	Ordinary Maintenance & Operation Expense (lines 330 to 350)		140.43	122.89	294,935		
Protective Services:								
370	4460	Labor		0	0.00			
380	4470	Materials		0.00	0.00			
390	4480	Contract Costs		25.58	35.00	84,000		
400	Total	Protective Services Expense (sum of lines 370 to 390)		25.58	35.00	84,000		
General Expense:								
410	4510	Insurance		69.22	78.33	188,001		
420	4520	Payments in Lieu of Taxes		22.28	25.27	60,639		
430	4530	Compensated Absences		0.00	0.00	0		
440	4540	Employee Benefits Contributions		119.54	188.19	451,657		
450	4570	Collection Losses		0.00	0.42	1,000		
460	4590	Other General Expense		0.00	0.00	0		
470	Total	General Expense (sum of lines 410 to 460)		213.13	292.21	701,297		
480	Total	Routine Expense (sum of lines 210, 250, 320, 360, 400, and 470)		866.59	829.04	1,989,696		
Rent for Leased Dwellings:								
490	4710	Rents to Owners of Leased Dwellings						
500	Total	Operating Expense (sum of lines 480 and 490)		866.59	829.04	1,989,696		
Nonroutine Expenditures:								
510	4610	Extraordinary Maintenance		0.00	0.00	0		
520	7520	Replacement of Nonexpendable Equipment		20.83	20.83	50,000		
530	7540	Property Betterments and Additions		0.00	0.00	0		
540	Total	Nonroutine Expenditures (sum of lines 510, 520, and 530)		20.83	20.83	50,000		
550	Total	Operating Expenditures (sum of lines 500 and 540)		887.42	849.87	2,039,696		
Prior Year Adjustments:								
560	6010	Prior Year Adjustments Affecting Residual Receipts		0.00	0.00			
Other Expenditures:								
570		Deficiency in Residual Receipts at End of Preceding Fiscal Yr.		0.00	0.00			
580	Total	Operating Expenditures, including prior year adjustments and other expenditures (line 550 plus or minus line 560 plus line 570)		887.42	849.87	2,039,696		
590		Residual Receipts (or Deficit) before HUD Contributions and provision for operating reserve (line 130 minus line 580)		(418.10)	(354.55)	(850,931)		
HUD Contributions:								
600	8010	Basic Annual Contribution Earned-Leased Projects:Current Year		0.00	0.00			
610	8011	Prior Year Adjustments - (Debit) Credit		0.00	0.00			
620	Total	Basic Annual Contribution (line 600 plus or minus line 610)		0.00	0.00	0		
630	8020	Contributions Earned-Op. Subsidy:-Cur. Yr.(before year-end adj)		328.88	333.96	801,495		
640		Mandatory PFS Adjustments (net):		0.00	0.00	0		
650		Other (specify): CFP - 2023 Operations & Salaries		64.20	48.71	116,900		
660		Other (specify): ROSS GRANT		33.75	0.00	0		
670		Total Year-End Adjustments/Other (plus or minus lines 640 thru 660)		97.95	48.71	116,900		
680	8020	Total Operating Subsidy-current ye (line 630 plus or minus line 670)		426.83	382.66	918,395		
690	Total	HUD Contributions (sum of lines 620 and 680)		426.83	382.66	918,395		
700		Residual Receipts (or Deficit) (sum of line 590 plus line 690)						
		Enter here and on line 810		8.73	28.11	67,464		

60639.35

Name of PHA/IHA HOUSING AUTHORITY OF THE CITY OF LINDEN		Fiscal Year Ending 9-30-26	
		Operating Reserve	
		PHA/IHA Estimates	HUD Modifications
		Part I - Maximum Operating Reserve - End of Current Budget Year	
740	2821	PHA/IHA-Leased Housing - Section 23 or 10(c) 50% of Line 480, column 5, form HUD-52564	994,848

	Part II-Provision for and Estimated or Actual Operating Reserve at Fiscal Year End		
780	Operating Reserve at End of Previous Fiscal Year - Actual for FYE (date): 9/30/24		(3,959,901)
790	Provision for Operating Reserve - Current Budget Year (check one) ☒ Estimated for FYE 9/30/25 ☐ Actual for FYE		20,957
800	Operating Reserve at End of Current Budget Year (check one) ☒ Estimated for FYE 9/30/25 ☐ Actual for FYE		(3,938,944)
810	Provision for Operating Reserve - Requested Budget Year Estimated for FYt 9/30/26 Enter Amount from line 700		67,464
820	Operating Reserve at End of Requested Budget Year Estimated for FYE 9/30/26 (Sum of lines 800 and 810)		(3,871,480)
830	Cash Reserve Requirement- 25 % Of line 480		497,424

Comments

PHA / IHA Approval	Name	
	Title	
	Signature	Date
Field Office Approval	Name	
	Title	
	Signature	Date

Operating Budget
Summary of Budget Data
and Justifications

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0026 (Exp. 10/31/97)

Public Reporting Burden for this collection of information is estimated to average 0.75 hours per response. Including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0026), Washington, D.C. 20503. Do not send this completed form to either of the above addressees.

Table with 3 columns: Name of Local Housing Authority, Locality, Fiscal Year Ending. Row 1: HOUSING AUTHORITY OF THE CITY OF LINDEN, LINDEN, NJ 07036, 9-30-26

Operating Receipts

Dwelling Rental:

Explain basis for estimate. For HUD-aided low-rent housing, other than Section 23 Leased housing, state amount of latest available total HA monthly rent roll, the number of dwelling units available for occupancy and the number accepted for the same month end. Cite HA policy revisions and economic and other factors which may result in a greater or lesser average monthly rent roll during the Requested Budget Year. For Section 23 Leased housing, state the number of units under lease, the PUM lease price, and whether or not the cost of utilities is included. If not included, explain method for payment at utility costs by HA and/or tenant.

MAY 2025 RENT \$79,286 X 12

79,286 PER MONTH
X 12 MONTHS
TOTAL: 951,432 TOTAL

Excess Utilities: (Not for Section 23 Leased housing.) Check appropriate spaces in item 1, and explain "Other". Under item 2, explain basis for determining excess utility consumption. For example, Gas; individual check meters at OH-100-1, proration of excess over allowances at OH-100-2, etc. Cite effective date of present utility allowances. Explain anticipated changes in allowances or other factors which will cause a significant change in the total amount of excess utility charges during the Requested Budget Year.

1. Utility Services Surcharged: Gas Electricity XX Other (Specify)

2. Comments

AIR CONDITIONER CHARGE @ \$30/MO X 160 UNITS X 4 MOS 19,200
FREEZERS 4 UNIT @ \$10/MO 12 MOS. 480
TOTAL: 19,680

Non dwelling Rent: (for Section 23 Leased Housing.) Complete Item 1, specifying each space rented, to whom, and the rental terms. For example: Community Building Space - Nursery School - \$50 per month, etc. Cite changes anticipated during the Requested Budget Year affecting estimated Non-dwelling Rental Income.

Table with 3 columns: 1 Space Rented, To Whom, Rental Terms. Multiple empty rows for data entry.

2. Comments

TOTAL: 0

Interest on General Fund Investments: State the amount of General Fund investment and the percentage of the General Fund it represents. Explain circumstances such as increase or decreased operating reserves, dwelling rent, operating expenditures, etc., which will affect estimated average monthly total investments in the Requested Budget Year. Explain basis for distributions of interest income between housing programs.

UCSB Certificates of Deposit = \$586,384 X 3.2%	18,764
Northfield Certificates of Deposit = \$542,095 X 3.0%	16,262
Various Operating Accounts	18,992
TOTAL:	54,018

Other Comments on Estimates of Operating Receipts: Give comment on all other significant sources of income which will present a clear and understanding of the HA's prospective Operating Receipts situation during the Requested Budget Year. For Section 23 Leased housing explain basis for estimate of utility charges to tenants.

TENANT CHARGES ARE BASED ON CURRENT LEVELS OF RECEIPTS (LATE FEES AT \$25)	3,695
Laundry & Vending Income \$871 X 12 Months	10,452
Management Fee Mongil \$3,744 X 12 Months	44,928
Bookkeeping Fee Mongil \$ 380 X 12 Months	4,560
Donation from City of Linden	100,000
TOTAL:	163,635

Operating Expenditures

Summary of Staffing and Salary Data

Complete the summary of information below on the basis of information shown on form HUD-52566, Schedule of all Positions and salaries, as follows:

- Column (1)** Enter the total number of positions designated with the corresponding account line symbol as shown in Column (1), form HUD-52566.
- Column (2)** Enter the number of equivalent full-time positions allocable to HUD-aided housing in management. For example: A HA has three "A-NT" positions allocable to such housing at the rate of 80%, 70%, and 50% respectively. Thus, the equivalent full-time position is two. (8/10 + 7/10 + 5/10).
- Column (3)** Enter the portion of total salary expenses shown in Column (5) or Column (6), form HUD-52566, allocable to HUD-aided housing in management, other than Section 23 Leased housing
- Column (4)** Enter the portion of total salary expense shown in Column (5) or Column(10), form HUD-52566, allocable to section 23 Leased housing in management.
- Column (5)** Enter the portion of total salary expense shown in Column (5) or Column (7), form HUD-52566, allocable to Modernization programs (Comprehensive Improvement Assistance Program or comprehensive Grant Program).
- Column (6)** Enter the portion of total salary expense shown in Column (5) or Column (9), form HUD-52566, allocable to Section 8 Programs.

Note: The number of equivalent full-time positions and the amount of salary expenses for all positions designated "M" on form HUD-52566 must be equitably distributed to account lines "Ordinary Maintenance and Operation- Labor, Extraordinary Maintenance Work Projects and Betterments and Additions Work Projects.

Account Line	Total Number of positions (1)	Equivalent Full-Time Positions (2)	HUD-Aided Management Program			
			Salary Expenses			
			Management (3)	Section 23 leased Housing Only (4)	Modernization Programs (5)	Section 8 Program (6)
Administration--Nontechnical salaries 1	5	2.5	216,000		2.5	178,563
Administration--Technical Salaries 1						
Ordinary Maintenance and Operation--Labor 1	2	2	91,560			-
Utilities--Labor 1	0	0	12,062			
Other (Specify) (Legal, etc.) 1 SOCIAL WORKER	1	1	80,000			
Extraordinary Maintenance Work Projects 2						
Betterments and Additions Work Projects 2						
1	Carry forward to the appropriate line on HUD-52564, the amount of salary expense shown in column (3) on the corresponding line above. Carry forward to the appropriate line on HUD-52564 (Section 23 Leased Housing Budget), the amount of salary expense shown in column (4) on the corresponding line above.					
2	The amount of salary expense distributed to Extraordinary Maintenance Work Projects and to Betterments and Additions Work Projects is to be included in the cost of each individual project to be performed by the HA staff, as shown on form HUD-52567.					

Specify all proposed new positions and all present positions to be abolished in the Requested Budget Year. Cite prior HUD concurrence in proposed staffing changes or present justification for such changes. Cite prior HUD concurrence in proposed salary increases for Administration Staff or give justification and pertinent comparability information. Cite effective date for current approved wage rate (form HUD-52158) and justify all deviations from these rates.

SEE HUD FORM 52566

Travel, Publication, Membership Dues and Fees, Telephone and Telegraph, and Sundry: In addition to "Justification for Travel to Convection and Meetings" shown on form HUD-52571, give an explanation of substantial Requested Budget Year estimated increase over the PUM rate of expenditures for these accounts in the current Budget Year. Explain basis for allocation of each element of these expenses

SEE HUD FORM 52571

Utilities: Give an explanation of substantial Requested Budget Year estimated increase over the PUM rate for each utility service in the Current Budget Year. Describe and state estimated cost of each element of "Other Utility Expense."

Water	87,507	BASED ON 4/30/25 ACTUALS annualized and increased by 5%
Electricity	142,191	
Gas	90,531	
Fuel	0	
Labor	108,389	
Other Utility - Sewer	32,428	
TOTAL:	461,046	

Ordinary Maintenance & Operation--Materials: Give an explanation of substantial Requested Budget Year estimated increase over the PUM rate of expenditures for matters in the Current Budget Year.

Cleaning Supplies	7,235	
Hardware	200	
Misc. Repairs & Maint	4,073	
Paint	6,020	
Landscape Materials	7,848	
Plumbing Supplies	6,511	
Small Tools	350	
Electrical Supplies	6,523	
Uniforms	500	
		TOTAL: 39,260

Ordinary Maintenance & Operation--Contract Costs: List each ordinary maintenance and operation service contracted for and give the estimated cost for each. Cite and justify new contract services proposed for the Requested Budget Year. Explain substantial Requested Budget Year increases over the PUM rate of expenditure for Contract Services in the current Budget Year. If LHA has contract for maintenance of elevator cabs, give contract cost per cab.

Exterminating	144,000	
Snow Removal	500	
Elevator	500	
Alarm System Maint	6,830	
Generator Svc. Contact	1,500	
Boiler Maint	1,000	
Water Treatment	3,580	
HVAC	1,105	
High Pressur Sewer Wash	2,100	
Miscellaneous	3,000	
		TOTAL: 164,115

Insurance: Give an explanation of substantial Requested Budget Year estimated increases in the PUM rate of expenditures for insurance over the Current Budget Year.
Cite changes in coverage, premium rates, etc.

	<u>TOTAL</u>	<u>MGMT</u>	<u>SECTION 8</u>	<u>EMT & JTG</u>
Total Insurance Assessment	148,273	148,273		
Workers' Compensation	37,168	31,593	5,575	
Lisa Pfeninger Fee	8,135	8,135		
Based on 2023 bill X 1.05				
TOTAL	193,576	188,001	5,575	0

Employee Benefit Contril List all Employee Benefit plans participated in. Give justification for all plans to be instituted in the Requested Budget Year for which prior HUD concurrence has not been given

	<u>TOTAL</u>	<u>MGMT</u>	<u>SECTION 8</u>	<u>EMT & JTG</u>
FICA & MEDICARE (\$732,372 X .0765)	56,027	30,571	13,660	11,796
PERS	398,425	219,399	98,036	80,990
HOSPITALIZATION, PRESCRIPTIONS	440,568	227,975	116,325	96,268
SUI	19,660	14,500	2,750	2,410
EMPLOYEE MEDICAL REIMBURSEMENTS	(83,827)	(40,788)	(22,070)	(20,969)
PERS ADJUSTMENT EXPECTED	(100,000)	0	(100,000)	
TOTAL:	730,853	451,657	108,701	170,495

Collection Los: State the number of tenants accounts receivable to be written off and the number and total amount of all accounts receivable for both present and vacated tenants as of the month in which the estimate was computed

BASED ON CURRENT OPERATIONS	1,000
TOTAL:	1,000

Extraordinary Maintenance, Replacement of Equipment, and Betterments and Addi Cite prior HUD approval or give justification for each nonroutine work project included in the Requested Budget and for those for future years which make up the estimate on form HUD-52570. Justifying information to formHUD-52567 need not be repeated here.

SEE HUD FORM 52567

Contracts: List all contracts, other than those listed on page 3 of this form under Ordinary Maintenance & Operation (OMO). Cite the name of the contractor, type of contract, cost of contract and contract period. Justification must be provided for all contract services proposed for the requested Budget Year (RBY). Explain substantial RBY increases over the PUM rate of expenditure for these contracts on the Current Budget Year

Operating Budget

Schedule of Administration
Expense Other Than Salary

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

"OMB Approval No. 2577-0026 (Exp. 10/31/97)

Public Reporting Burden for this collection is estimated to average 1.0 hour per response, including the time for reviewing instructions, searching existing data sources gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments, regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0026), Washington, D.C. 20503. Do not send this completed form to either of the above addresses.

Name of Housing Authority:		Locality:		Fiscal Year End:	
HOUSING AUTHORITY OF THE CITY OF LINDEN		LINDEN, NJ 07036		9-30-26	
(1)	(2)	(3)	(4)	(5)	
Description	Total	Management	Development	Section 8	
1 Legal Expense (see Special Note in Instruction)	96,000	48,000		48,000	
2 Training (list and provide justification)	11,225	10,225		1,000	
3 Travel					
Trips To Conventions and Meetings (list and provide justification)	6,470	5,470		1,000	
4 Other Travel:					
Outside Area of Jurisdiction	0	0		0	
5 Within Area of jurisdiction	2,810	2,000		810	
6 Total Travel	9,280	7,470		1,810	
7 Accounting	65,520	45,360		20,160	
8 Auditing	13,950	6,975		6,975	
9 Sundry					
Rental of Office Space	0				
10 Publications	1,250	1,000		250	
11 Membership Dues and Fees (List organization and amount)	9,115	8,815		300	
12 Telephone, Fax, Electronic Communications	18,400	15,075		3,325	
13 Collection Agent Fees and Court Costs	1,000	1,000			
14 Administrative Services Contracts INCL. QPA SI (list and provide justification)	97,745	58,595		39,150	
15 Forms, Stationary and Office Supplies	59,295	31,820		27,475	
16 Other Sundry Expense (provide breakdown)	34,450	9,410		25,040	0
17 Total Sundry	221,255	125,715	0	95,540	0
18 Total Administrative Expense Other Than Salaries	417,230	243,745	0	173,485	0

To the best of my knowledge, all of the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: e false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of authorized representative & Date:

<u>EXPENSE</u>	<u>TOTAL</u>	<u>PHA</u>	<u>SEC 8</u>	<u>OTHER</u>
	-	-	-	-
<u>SERVICE CONTRACTS</u>				
Mgt. Fee Mongil	-			-
Bookkeeping Fee Mongil	-			-
QPA (PHA)	15,750	15,750	-	-
Management Consulting Svcs	36,000	24,000	12,000	-
Inspection Services	45,995	18,845	27,150	-
	97,745	58,595	39,150	-

Instructions for Preparation of Form HUD-52571

Prepare this form to reflect detailed estimates of Administration Expense, other than salaries, and the distribution to all programs Administered by the Housing Authority.

The identification boxes in the upper right hand corner are self-explanatory

1. Legal Expense: "Enter in Column (2), Line 1 the estimated cost of legal service. Enter in Columns (3) through (6) the pro rata shares of amounts in column (2) chargeable to programs administered by the Housing Authority.

Special Note: "The amount entered on Form HUD-52564 should also includes salaries of Staff Attorneys as shown on Form HUD-52566 and included on line for "Other" in the Summary of Staffing and Salary Data section of Form HUD-52573.

2. Training: " List and provide justification for all training.

Travel Expense: " Justification must be provided for travel.

3. Trips to Conventions and Meetings: " Under Justification/Break-down, List each convention and meeting to be attended by commissioners and staff, with the location. Enter the number of persons expected to attend and show the aggregate number of travel days and the estimated total cost of each trip including subsistence allowance, cost of transportation, and reimbursable miscellaneous expenses. Enter the sum of the total cost of all trips in Column (2). Enter in Columns (3) through (6) the pro rata shares of amounts in Column (2) chargeable to programs administered by the Housing Authority.

4. Other Travel: Outside Area of Jurisdiction: "Enter in Column (2), Line 5 the estimated cost for travel, including fixed monthly allowances for reimbursement on a mileage basis for use of privately owned automobiles; and reimbursement for authorized use of local public transportation. Follow instructions 3 above for columns (3) through (6).

5. Other Travel: Within Area of Jurisdiction: "Enter in Column (2), Line 5 the estimated cost for travel, including fixed monthly allowances for reimbursement on a mileage basis for use of privately owned automobiles; and reimbursement for authorized use of local public transportation. Follow instructions 3 above for columns (3) through (6).

6. Total Travel: Lines 3, 4, and 5 for Column (2) through (7) and enter total for each on Line 6 "Total Travel."

7, thru 16. Accounting, Auditing and Sundry: Enter the estimated total for all programs in Column (2) for each item of expense in Lines 7 through 16. In Columns (3) through (6) enter the pro rata share of amounts shown in Column (2) chargeable to all programs administered by the Housing Authority.

14. Administrative Services Contracts: List and provide justification for all contracts (excluding accounting contracts).

16. All Other Sundry Expenses: List all items identified under this expense.

18. Total Administration Expense Other Than Salaries:

Add the amounts on the following Lines:

- Line 1 Legal Expense
- Line 2 Training
- Line 6 Total Travel
- Line 7 Accounting
- Line 8 Auditing
- Line 17 Total Sundry

On Line 18 enter the appropriate totals in Column (2) through (6). The amount shown in Column (3), lines 1,2,6,7,8, and 17, should be carried forward to Lines 150 through 200 of Form HUD-52564, Operating Budget.

Operating Budget

Schedule of All Positions and Salaries

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

"OMB Approval No. 2577-0026 (Exp. 10/31/97)"

Name of Housing Authority		Locality		Fiscal Year End							
HOUSING AUTHORITY OF THE CITY OF LINDEN		LINDEN, N.J. 07036		9-30-26							
Position Title and Name By Organizational Unit and Function	Present Salary Rate As of (Date)	Requested Budget Year			Allocation of Salaries by Program				Method of Allocation		
		Salary Rate	No. Months	Amount	Management	Modernization	Development	Section 8 Programs		Other Programs	Longevity
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Administrative: Interim Executive Director Deputy Director & Sec 8 Supervisor Director of Finance Office Manager Section 8 Lease & Occ. Specialist Housing Inspector/Secin 8 HCV Clerk Lease/Occupancy Specialist Office Manager JTG Section 8 Lease & Occ. Specialist Director of Security, Investigator, Inspect. Housing Inspector & Grant Writer Lease/Occupancy Specialist Seasonal and Part Time Employees Total Administrative:	BERGHAMMER, MARLENE SANDERS< KATHY (PHM & SHM ADDTL \$1,000) BELCHER, GARY (PHM & SHM ADDTL \$1,000) VACANT LIZA ARQUIZA-LOZADA VACANT NARCISSE, LEIDY (SHM ADDL \$500) VACANT VACANT VACANAT KRECH, SAMANTHA (EIGIBILITY & SHM ADDL \$1,000) 4 AT \$10,000 EACH	185,000 165,205 127,247 0 60,000 0 57,563 67,165 0 0 67,000 40,000 769,180	12 12 12 0 12 12 12 12 12 12 12 12 12	110,000 0 100,000 0 60,000 0 57,563 67,165 0 0 67,000 0 461,728	99,000 0 50,000 0 0 0 0 0 0 0 67,000 0 216,000			11,000 0 50,000 0 60,000 0 57,563 0 57,165 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 67,165		90% PHA 10% SEC 8 90% PHA 10% SEC 8 50% PHA 50% SEC 8 100% PHA 100% SEC 8 100% SEC 8 50% PHA 50% SEC 8 100% JTG 100% SECT 8 100% PHA 10% PHA 90% SEC 8 100% PHA 100% PHA
TENANT SERVICES Resident Coordinator Social Worker Social Service coordinator	VACANT VACANT JAUGAN, ENDELYN (SOCIAL WORK CERT ADDL \$500)	0 0 90,656 90,656	12 12 12 12	0 0 80,000 80,000	0 0 80,000 80,000			0	0 0 0 0		100% EMT 100% JTG 100% PHA ROSS GRANT
Maintenance: Maintenance Director/Exterminator Crew Chief Supervisor Senior Maintenance Repairer Maintenance Supervisor/Exterminator Maintenance Laborer Supervisor/Bilingual Pest Control Applic.	HOUCK, RAYMOND (BLACK SEAL & PEST ADDL \$1,000) HORRE, ROBERT PHILLIP AZZOLINI DOOLEY, BRIAN (BLACK SEAL & PEST ADDL \$1,000) CURTIS, SHAQUAN (BLACK SEAL ADDL \$500) ROMAN, SEBASTIAN (PEST ADPL \$500)	120,165 83,548 76,220 87,027 45,949 52,735	12 12 12 12 12 12	0 0 0 87,027 48,246 55,371	0 0 0 87,027 48,246 55,371				87,027		100%PHA 100% PHA 100% PHA 100% JTG 100% PHA 100% PHA
Utility Labor Allocation @ 25%				0	(12,062)						
Total Maintenance:		465,644	190,644		190,644	91,560		0	87,027		
NO PHA EMPLOYEE REFLECTED IN THIS BUDGET IS INCLUDED IN A VARIETY OF POSITIONS WHICH WOULD EXCEED 100 PERCENT ALLOCATION C HIS/HER TIME.											
To the best of my knowledge, all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties (18 U.S.C., 1001, 1010, 1012;31 U.S.C. 3729, 3802)											
Executive Director or Designated Official											
Date											

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties (18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729, 3802).

Operating Budget
Schedule of Nonroutine Expenditures

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Public Reporting Burden for this collection of information is estimated to average 0.75 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2577-0026), Washington, D.C. 20503. Do not sent this completed form to either of the above addressees.

OMB Approval No. 2577-0026 (Exp. 10/31/97)

"U.S. Department of Housing and Urban Development,"

Fiscal Year Ending

HOUSING AUTHORITY OF THE CITY OF LINDEN

LINDEN, NJ 07036

9-30-26

Work Project Number (1)	Description of Work Project and Betterments and Additions (2)	Housing Project Number (3)	Total Estimated Cost (4)	Percent Complete Budget Year End (5)	Requested Budget Year		Description of Equipment Items (List Replacements and Additions separately) (8)	Requested Budget	
					Estimated Expenditure In Year (6)	Percent Complete Year End (7)		No. of Items (9)	Item Cost (10)
Extraordinary Maintenance:							Replacements:		
Extraordinary Maintenance Total:			0						
Betterments and Additions:									
Betterments and Additions Total:			0						
								</	